

### Publications for village and community halls 2023

<b>Information Sheets</b>	
1. Planning fees for village halls [November 2020]	£10
2. Parish council help for village halls [October 2021]	£10
3. Providing services in village halls [April 2021]	£10
4. Data protection for village halls and community buildings [April 2021]	£10
5. Safeguarding [April 2021]	£10
6. Village halls and registration for VAT [May 2021]	£10
7. Village hall insurance cover [May 2021]	£10
8. Storage in village halls [June 2021]	£10
9. Entertainment in village halls (February 2022)	£10
10. <i>Provision of alcohol in village halls (not available)</i>	£10
11. The Charities Act 2011 (February 2022)	£10
12. Village halls and car parks (February 2022)	£10
13. Grant making and support for community groups (May 2021)	£10
14. Asbestos (February 2022)	£10
15. Health & safety legislation and village halls (December 2017)	£10
16. Village Halls & VAT Relief for Accessibility Work (December 2022)	£10
17. Trustees – roles and responsibilities [February 2022]	£10
18. Village halls and VAT on building work and other purchases (Nov 2017)	£10
19. Marketing your village hall [Jan 2016]	£10
20. <i>Health &amp; Hygiene in your village hall (not available)</i>	£10
21. Overnight accommodation in village halls (April 2022)	£10
22. Managing employees and volunteers [December 2015] & addendum	£10
23. Planning an extension refurbishment or new build village hall (Feb 2022)	£10
24. Village halls, rates, waste, and water [May 2015]	£10
25. <i>Making your village hall accessible (not available)</i>	£10
26. Coping with VAT on fuel and power supplies [Feb 2011]	£10
27. <i>Village halls and social clubs (not available)</i>	£10
28. Creating a business plan [Dec 2010]	£10
29. Bingo in village halls [Jan 2011]	£10
30. Village hall heating [Nov 2013]	£10
31. Village hall flooring [Jan 2011]	£10
32. Recruiting and retaining volunteers [Jan 2016]	£10
33. Gaming and lotteries [Feb 2011]	£10
34. Sale of goods in village halls [Feb 2011]	£10
35. Trustee liability and trustee indemnity insurance [Sept 2013]	£10
36. Village halls run by parish councils as sole trustee [Feb 2015]	£10
37. Fire safety in village halls [April 2015]	£10
38. Short guide to security in your village hall [May 2017]	£10
39. Village halls and incorporation (Sept 2013)	£10

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40. Village halls, governing documents, and title deeds (July 2021)	£10
41. Accounting and village halls [May 2017]	£10
42. Equality in village halls [2018]	£10

#### ACRE Model documents

These are legal documents and appropriate advice should be taken.

Articles of Association for a village hall	£35
Preliminary Declaration of Trust	£35
Occupational Licence	£35
Lease of land and trust deed- Charity Commission approved	£35
Transfer of freehold land and trust deed – Charity Commission approved	£35
Model Hiring Agreement – 2016 (A revised edition will be available in 2022)	£35
Charitable Incorporated Organisation (CIO) Constitution for a village hall – Charity Commission approved - 2021	£40
Charitable Incorporated Organisation (CIO) Constitution and Lease for a village hall – Charity Commission approved - 2021	£40

**ACRE produces the Information Sheets for the ACRE Network members to distribute to village and community halls across rural England through their membership schemes. If you would like to access copies, then please contact your local [ACRE Network member](#).**

If you access them from ACRE, we will make a charge of £10.00 for each Information Sheet and as indicated for the other publications. You can send a cheque to ACRE, The Quadrangle, Woodstock, OX20 1LH. We will then email the relevant document to you.

Alternatively, please email the form to [contact@acre.org.uk](mailto:contact@acre.org.uk) and request details of how to make online payment.

Please allow 10 working days to allow for processing of your order.

Provide the following details with your request:

Name:
Village/Community Hall:
County:
Email address:

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Please provide the number of the information sheet or the name of the model document that you require: