

Platinum Jubilee Village Halls Fund Small Grants 2025/26

1. Guidance and Instructions

Use this form to apply for a small grant. Please note there is only a small amount of funding available so we won't be able to fund all the applications we receive.

Before you complete the form, **YOU MUST**:

1. Preview the questions you need to answer
2. Read the eligibility criteria
3. Read the FAQs
4. Ensure you understand eligible and ineligible costs and which items of expenditure can be funded and which not.
5. Upload:
 - Permissions (planning, building regulations, listed consent)
 - Quotation
 - Evidence of 80% match funding if you have it

You **MUST** answer all the questions. This will help us to determine your eligibility and suitability against the fund criteria.

Once you begin completing the form, you can **save and return to your application** at any time using the facility provided. Upon completion, you will also be able to **print or save a copy** of your application.

If your application is successful, we will contact you in due course.

Should you have any questions about the application process, please send an email to villagehallsfund@acre.org.uk

2. Data consent

1. Please click here to opt-in and confirm your consent to us using your personal details in relation to your application to the small grants fund. We will not use your details for any other purpose unless you give us permission.

Details of how we use and protect personal data are set out in our [Privacy Notice](#).

☐ I agree

3. Your organisation

2. What's the name of your organisation/ group?

3. Where is your organisation/ group based?

- ☐ Bath & NE Somerset
- ☐ Bedfordshire
- ☐ Berkshire
- ☐ Buckinghamshire
- ☐ Cambridgeshire
- ☐ Cheshire
- ☐ Cornwall
- ☐ Cumbria
- ☐ Derbyshire
- ☐ Devon
- ☐ Dorset
- ☐ Durham
- ☐ Essex
- ☐ Gloucestershire
- ☐ Hampshire
- ☐ Herefordshire
- ☐ Hertfordshire
- ☐ East Yorkshire
- ☐ Isle of Wight
- ☐ Kent
- ☐ Lancashire
- ☐ Leicestershire & Rutland
- ☐ Lincolnshire
- ☐ Norfolk
- ☐ North Somerset
- ☐ Northamptonshire
- ☐ Northumberland
- ☐ Nottinghamshire
- ☐ Oxfordshire
- ☐ Shropshire
- ☐ Somerset

☐ South Gloucestershire

☐ Staffordshire

☐ Suffolk

☐ Surrey

☐ Sussex

☐ Tees Valley

☐ Warwickshire

☐ Wiltshire

☐ Worcestershire

☐ Yorkshire

☐ North Lincolnshire

4. What is the postcode of your organisation/ group?

5. Please confirm that your project meets Defra's outcomes:

- **improved health and/or wellbeing and/or reduction in rural loneliness,**
- **positive impact on the local environment, contributes towards net zero,**
- **support for the local rural economy,**
- **promotion of community cohesion.**

☐ Yes

☐ No

4. Eligibility

6. Which of the following best describes your organisation/ group? (Please select all that apply)

- | | |
|--|--|
| ☐ Charitable company | ☐ Charitable trust |
| ☐ Charitable Incorporated Organisation (CIO) | ☐ Community Interest Company (CIC) |
| ☐ Community Association (registered as a charity) | ☐ Parish Meeting |
| ☐ Industrial & Provident Society, Co-operative or Community Association (no charity registration) | ☐ Multi-purpose church halls, Scout or Guide building (check FAQs re eligibility) |
| ☐ Parish/ Town Council as the sole trustee of a charitable hall | ☐ Registered charity |
| ☐ School hall | ☐ Sports pavilion |
| ☐ Other (please specify): | |

7. Registered charity number (if applicable)

5. Eligibility

Unfortunately the terms of the fund mean we can only offer grants to organisations whose constitutional structure meets the criteria of the fund. For more information, please refer to the [eligibility criteria](#).

6. Eligibility

Please complete the following questions to see if you are eligible for funding

8. Did your organisation/ group receive a grant from the previous Village Halls Improvement Grant Fund available from 2019-2022?

☐ Yes

☐ No

7. Eligibility

Unfortunately the terms of the fund mean we cannot award funding to groups who previously received money from the Village Halls Improvement Grant Fund which was available from 2019-2022. For more information, please refer to the [eligibility criteria](#).

8. Eligibility

9. Has your organisation received a grant from the Platinum Jubilee Village Halls Fund?

☐

Yes

☐

No

9. Eligibility

Unfortunately the terms of the fund mean we cannot award a grant to organisations who have received a grant from the Platinum Jubilee Village Halls Fund. For more information, please refer to the [eligibility criteria](#).

10. Eligibility

10. Is your project a new build?

☐

Yes

☐

No

11. Eligibility

Unfortunately the terms of the fund mean we cannot award funding towards the costs of new build halls. Grants are for capital works to existing buildings only. For more information, please refer to the fund [eligibility criteria](#).

12. Eligibility

11. Has your project started?

☐

Yes

☐

No

13. Eligibility

Unfortunately the terms of the fund mean we cannot award funding to cover projects where work has already begun. For more information, please refer to the fund [eligibility criteria](#).

14. Eligibility

12. What is the population of the parish/ town in which your organisation/ group is based?
(Not sure? Check the FAQs document or use this [link](#))

- ☐ 500 or less
- ☐ 500 to 1,000
- ☐ 1,000 to 3,000
- ☐ 3,000 to 5,000
- ☐ 5,000 to 10,000
- ☐ More than 10,000

15. Eligibility

Unfortunately the terms of the fund mean that we can only award funding to organisations where they are in settlements below 10,000. For more information, please refer to the fund [eligibility criteria](#)

16. Eligibility

13. If you have a lease for your building please confirm it has a term of more than 21 years remaining.

☐

Yes

☐

No

☐

We do not have a lease

17. Eligibility

Unfortunately the terms of the fund mean that we can only award funding to groups with a leasehold term of 21 years or more. For more information, please refer to the fund [eligibility criteria](#).

18. Nature of the project and costs

Please complete the following questions to tell us about the work you would like to be funded and its costs. These should match the figures provided in your total project costs and funding form?

14. Name of project

15. Please upload here:

- **Permissions (planning, building regulations, listed building consent)**
- **Quotations**
- **Evidence of 80% match funding if this is available**

19. Nature of the project and costs

16. What type(s) of capital work do you require to be funded? Select all that apply. External work i.e. car parks and landscaping are not eligible. Please check your project does not include fixtures and fittings other than those listed in the FAQs as eligible

- ☐ Damp proofing
- ☐ Extensions
- ☐ Improvements which help to increase energy efficiency
- ☐ Internal reconfigurations
- ☐ New installation of communication systems
- ☐ New roof and roof refurbishment which includes insulation
- ☐ Refurbishment of toilets and kitchens
- ☐ Other (please specify):

17. Please use bullet points to briefly describe the work that you need to fund. If we need additional information we will request it.

20. Nature of the project and costs

18. Financial details - read the criteria and FAQs for more information

Capital costs **Note:** Capital costs must not include professional fees, contingency, fixtures and fittings or VAT where you are able to reclaim it. Please refer to the FAQs for more information on ineligible costs.

VAT on capital costs

19. Amount you are applying for, i.e. up to 20% of the total submitted in the previous question. This figure will be not less then £2,000 or more than £5,000

20. Do you have 80% of the funding for the project in place or expect to have by January 2026. If your application is successful you will be required to evidence that the funding is in place.

☐

Yes

☐

No

☐

When will match funding be available

21. Nature of the project and costs

Unfortunately the terms of the fund mean that we can only award funding to projects that have 80% of the funding for the project in place or expect to have by January 2026. For more information, please refer to the fund [eligibility criteria](#).

22. Business case and project management

21. Please explain why the project is needed

22. Who will benefit from this project?

23. Business case and project management

23. What other facilities and services are available in your community?

- ☐ Church hall
- ☐ Church
- ☐ Scout/Guide hut
- ☐ Sports pavilion
- ☐ School
- ☐ School Hall
- ☐ Post Office
- ☐ Pub
- ☐ Recreation facilities i.e. playing field, play area, recreation ground
- ☐ Shop
- ☐ None of the above

24. Please explain how the project will be managed and by whom

24. Business case and project management

25. Have you carried out any community consultation, for example a survey or public meeting specifically relating to the village hall and its needs and usage?

☐ Yes

☐ No

If no please explain why?

26. How will you ensure that members of the local and wider community are aware of the work you have carried out?

☐ Facebook

☐ Twitter

☐ Local Noticeboard

☐ Email

☐ Instagram

☐ Website

☐ Local press

25. Contact details

27. Please provide details for the main contact for your hall

Contact name	
Email	
Contact number	

26. Mailing list

28. Would you like to receive press releases, blogs and other information published by ACRE, by email?

☐

Yes

☐

No

27. Disqualified notification

We're sorry but based on the answers you have provided, you don't qualify for the small grants fund. For more information please see the [eligibility criteria](#). If having read this information you believe you may still be eligible, please contact villagehallsfund@acre.org.uk.

Thank you for your interest.

28. Submit your application

WARNING!

This is the last page in the application form. If you click 'submit' your application will be formally submitted and no further changes can be made!

You will be able to print or save your response as a PDF record after submitting.