

# Small Grants - Platinum Jubilee Village Halls Fund

Please use this form to apply for a small grant.

Before you complete the form, YOU MUST:

1. Preview the questions you need to answer
2. Read the [eligibility criteria](#)
3. Read the [FAQs](#)
4. Ensure you understand eligible and ineligible costs and which items of expenditure can be funded and which not.
5. Upload:

Permissions (planning, building regulations, listed consent)

Quotation

**You MUST answer all the questions. This will help us to determine your eligibility and suitability against the fund criteria.**

Once you begin completing the form, you can save and return to your application at any time using the facility provided. Upon completion, you will also be able to print or save a copy of your application.

**We expect the application form to remain open until 31st December 2024.**

**If your application is successful, we will contact you in due course.**

**Should you have any questions about the application process, please send an email to [villagehallsfund@acre.org.uk](mailto:villagehallsfund@acre.org.uk)**

**1. Please click here to opt-in and confirm your consent to us using your personal details in relation to your application to the small grants fund. We will not use your details for any other purpose unless you give us permission.**

**Details of how we use and protect personal data are set out in our [Privacy Notice](#). \***

I agree

**2. What's the name of your organisation/ group? \***

**3. Where is your organisation/ group based? \***

**4. What is the postcode of your organisation/ group? \***

**5. Please confirm that your project meets Defra's outcomes:**

- improved health and/or wellbeing and/or reduction in rural loneliness,
- positive impact on the local environment, contributes towards net zero,
- support for the local rural economy,
- promotion of community cohesion. \*

Yes

No

**6. Which of the following best describes your organisation/ group? (Please select all that apply) \***

Charitable company

Charitable trust

Charitable Incorporated Organisation (CIO)

Community Interest Company (CIC)

Community Association (registered as a charity)

Parish Meeting

Industrial & Provident Society, Co-operative or Community Association (no charity registration)

Multi-purpose church halls, Scout or Guide building (check FAQs re eligibility)

Parish/ Town Council as the sole trustee of a charitable hall

Registered charity

School hall

Sports pavilion

Other (please specify):

**7. Registered charity number (if applicable)**

**8. Did your organisation/ group receive a grant from the previous Village Halls Improvement Grant Fund available from 2019-2022? \***

Yes

No

**9. Has your organisation received a grant from the Platinum Jubilee Village Halls Fund?**

Yes

No

**10. Is your project a new build? \***

Yes

No

**11. Has your project started? \***

Yes

No

**12. What is the population of the parish/ town in which your organisation/ group is based? (Not sure? Check the FAQs document or use this link) \***

500 or less

500 to 1,000

1,000 to 3,000

3,000 to 5,000

5,000 to 10,000

More than 10,000

**13. If you have a lease for your building please confirm it has a term of more than 21 years remaining. \***

Yes

No

**14. Name of project \***

**15. Please upload here:**

- Quotation for the work

- Permissions (planning, building regulations, listed building consent) \*

- File: `{{filename}}`delete

Choose File

**16. What type(s) of capital work do you require to be funded? Select all that apply. External work i.e. car parks and landscaping are not eligible. Please check your project does not include fixtures and fittings other than those listed in the FAQs as eligible \***

- Damp proofing
- Extensions
- Improvements which help to increase energy efficiency
- Internal reconfigurations
- New installation of communication systems
- New roof and roof refurbishment which includes insulation
- Refurbishment of toilets and kitchens
- Other (please specify):

**17. Please describe the work that you need to fund \***

**18. Financial details - read the criteria and FAQs for more information \***

Capital costs **Note:** Capital costs must not include professional fees, contingency, fixtures and fittings or VAT where you are able to reclaim it. Please refer to the [FAQs](#) for more information on ineligible costs. £

VAT on capital costs £

**Total must be more than £10,000** £

**19. Amount you are applying for, i.e. up to 20% of capital costs. This figure will be not less than £2,000 or more than £5,000 \***

**20. Do you have 80% of the funding for the project in place or expect to have in the next 6 weeks? If your application is**

**successful you will be required to evidence that the funding is in place. \***

Yes

No

**21. Please explain why the project is needed**

**22. Who will benefit from this project?**

**23. What other facilities and services are available in your community? \***

Church hall

Church

Scout/Guide hut

Sports pavilion

School

School Hall

Post Office

Pub

- Recreation facilities i.e. playing field, play area, recreation ground
- Shop
- None of the above

**24. Please explain how the project will be managed and by whom**

**25. If you were awarded a grant immediately would you be able to start the project before the end of March 2024 and provide ACRE with an invoice to demonstrate spend?**

- Yes
- No

**26. Have you carried out any community consultation, for example a survey or public meeting specifically relating to the village hall and its needs and usage? \***

- Yes
- No

If no please explain why?

**27. How will you ensure that members of the local and wider community are aware of the work you have carried out?**

- Facebook
- Twitter
- Local Noticeboard
- Email
- Instagram
- Website
- Local press

**28. Please provide details for the main contact for your hall \***

Contact name

Email

Contact  
number

\*

\*

**Thank you for your interest.**

**WARNING!**

**This is the last page in the application form. If you click 'submit' your application will be formally submitted and no further changes can be made!**

**You will be able to print or save your response as a PDF record after submitting.**